



PUNE DISTRICT EDUCATION ASSOCIATION'S
SETH GOVIND RAGHUNATH SABLE COLLEGE OF PHARMACY
SASWAD

MAINTENANCE COMMITTEE

ACADEMIC YEAR – 2020-21

Sr. No.	Name of Member	Designation	Signature
01	Dr. Rajashree Chavan, Principal	Chairman	(R. Chavan)
02	Dr. Smita Pawar	Member	(S. Pawar)
03	Mr. Vaibhav Shilimk	Member	(V. Shilimk)
04	Mr. Jitendra Shinde	Member	(J. Shinde)
05	Mrs. Pradnya Jagtap	Member	(P. Jagtap)
06	Mrs. Vaishali Takawale	Member	(V. Takawale)
07	Mr. Sandeep Jadhav	Member	(S. Jadhav)
08	Mr. Sandeep Ursal	Member	(S. Ursal)
09	Mr. Dipak Gadekar	Member	(D. Gadekar)
10	Mr. Sanjay Rokade	Secretary	(S. Rokade)

(R. Chavan)
PRINCIPAL

PUNE DISTRICT EDUCATION ASSOCIATION
SETH GOVIND RAGHUNATH SABLE
COLLEGE OF PHARMACY, SASWAD
TAL. PURANDHAR, DIST. PUNE-412 301



Date → 10/02/2020

The meeting of the maintenance committee was called upon with the following agenda.

- 1) cleaning of college campus.
- 2) Repairing of toilet door.
- 3) Chemistry department hydraulic pipe change.
- 4) Refilling of ink in the printer of exam. dept.

The minutes of the last meeting were discussed & confirmed.

- The principal, Dr. R.S. Chavan instructed all the Lab. Assistants to take follow up of cleaning of the institute premises. Also she said cleaning is important & should be done regularly.
- Mrs. Sandeep Ussal informed that there is need to repair toilet door of first floor it was discussed to repair toilet door on urgent basis.
- It was discussed to change the hydraulic pipe of chemistry dept.
- Mrs. D. E. Jagtap was informed to refill the printer of exam. dept.

The meeting was attended by following members →

- 1) Dr. R.S. Chavan
- 2) Dr. S.J. Pawar
- 3) Mrs. V.C. Shilimkar
- 4) Mrs. J.N. Shirde

Dr. R.S. Chavan
10/02/2020
Sandeep Ussal
D.E. Jagtap
J.N. Shirde

- 5) Mrs. P. H. Jagtap
- 6) Mrs. V. V. Takwale
- 7) Mrs. S. C. Pokade
- 8) Mrs. S. T. Jadhav
- 9) Mrs. S. J. Ussal

Principals
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